

Accredited Training and Qualifications

ILM Leadership & Management Programmes

Practical, work-based leadership development at every level, from first-line managers to senior leaders, delivered in partnership with Space2 Think, an ILM Approved Centre.

ILM3

**Award in Leadership
& Management**

4 days | ref: 8600

ILM4

**Certificate in Leadership
& Management**

6 days | ref: 8605

ILM5

**Certificate in Leadership
& Management**

5 days | ref: 8607

ILM5

**Certificate in Effective
Coaching & Mentoring**

5 days | ref: 8588

Delivered in partnership with



space 2 think



About These Qualifications

Mind-Gap offers a suite of ILM-accredited Leadership & Management qualifications, delivered in partnership with Space2 Think, an ILM Approved Centre. These practical, work-based programmes build real leadership capability at every level of management.

[ASSIGNMENT] Work-based assignment

[FORMAL PRESENTATION] Delegate presentations, final day

LEVEL 3

ILM3 Award in Leadership & Management | 4 days

DAY 1 Course Introduction & Induction, Leadership and management styles and differences, How to build an effective team **[ASSIGNMENT]**

DAY 2 Communication styles and effectiveness, Speaking one to one, team briefing and presentation skills

DAY 3 Conflict Management and Handling Difficult People

DAY 4 Motivation & Delegate Presentations **[FORMAL PRESENTATION]**

Includes work-based assignments, a formal presentation, and one-to-one tutorials throughout

LEVEL 4

ILM4 Certificate in Leadership & Management | 6 days

DAY 1 Course Induction & Becoming an Effective Leader **[ASSIGNMENT]**

DAY 2 Motivating People in the Workplace **[ASSIGNMENT]**

DAY 3 Understanding Training and Coaching in the Workplace

DAY 4 Managing and Implementing Change in the Workplace **[ASSIGNMENT]**

DAY 5 Making Professional Presentations in the Workplace, individual tutorials

DAY 6 Understanding Stress Management in the Workplace & Delegate Presentations **[FORMAL PRESENTATION]**

Includes 3 work-based assignments, a formal presentation, and one-to-one tutorials throughout

LEVEL 5 · LEADERSHIP & MANAGEMENT

ILM5 Certificate in Leadership & Management | 5 days

DAY 1 Course Induction & Becoming an Effective Leader **[ASSIGNMENT]**

DAY 2 Coaching and Mentoring **[ASSIGNMENT]**

DAY 3 Understanding Organisational Culture and Ethics **[ASSIGNMENT]**

DAY 4 Problem Solving & Preparation for Presentations

DAY 5 Managing Equality and Diversity & Delegate Presentations **[FORMAL PRESENTATION]**

Includes 3 work-based assignments, a formal presentation, and one-to-one tutorials throughout

LEVEL 5 · EFFECTIVE COACHING & MENTORING

ILM5 Certificate in Effective Coaching & Mentoring | 5 days

DAY 1 Understanding Effective Coaching & Mentoring within an Organisational Context

[ASSIGNMENT]

DAY 2 Skills, principles and practice of coaching and mentoring, models and frameworks

DAY 3 Undertaking Effective Coaching or Mentoring within an Organisational Context

[ASSIGNMENT]

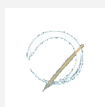
DAY 4 Supervision, reflective practice and developing coaching culture

DAY 5 Reviewing Own Ability as a Coach or Mentor, reflective journal and formal presentation

[FORMAL PRESENTATION]

Includes work-based assignments, portfolio evidence, a formal presentation, and one-to-one tutorials throughout

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Institute of Leadership & Management

ILM QUALIFICATION PAGES

Visit the official ILM website for full unit details, assessment criteria and qualification specifications:

- [ILM3 — Level 3 Award in Leadership & Management \(ref: 8600\)](#)
- [ILM4 — Level 4 Certificate in Leadership & Management \(ref: 8605\)](#)
- [ILM5 — Level 5 Certificate in Leadership & Management \(ref: 8607\)](#)
- [ILM5 — Level 5 Certificate in Effective Coaching & Mentoring \(ref: 8588\)](#)